TERMS OF SERVICE

This Terms of Service document was last updated April 27 2020.

These terms of service are available for download at https://sargesites.com/legal-documents/terms-of-service.pdf

Thank you for choosing Sarge Sites for your digital development and growth needs! PLEASE READ THESE TERMS OF SERVICE CAREFULLY. By using the Sarge Sites Services, you agree to these Terms of Service. If you do not accept these Terms, do not purchase, access, or use the Sarge Sites Services in any way.

1. INTRODUCTION

- 1. Sarge Sites, LLC (hereinafter, "Sarge Sites," "we," "us," or "our") provides a broad range of web development consulting services including, but not limited to, managed hosting services, software, and support through our website, and other related applications, services, and personnel (collectively, the "Services"). The websites created and managed by our Clients through our Services are collectively referred to herein as "Client Websites". The third-party visitors of Client Websites are referred to herein as "End Users".
- 2. These Terms of Service ("Terms" or "Agreement") form a binding legal agreement between Sarge Sites and any person or organization who purchases, accesses, or uses the Services ("Client", "you", or "your"). You represent, warrant, and agree (a) that you have the full power and authority to enter into and perform under these Terms, or (b) if you are using our Services on behalf of an organization, entity, or group that you are authorized to accept these Terms on such organization's, entity's, or group's behalf.
- 3. Updates to the Terms. We reserve the right to make changes to these Terms at any time in our sole discretion. If we make changes to these Terms, we will provide notice of such changes by revising the date at the top of these Terms. Your continued use of our Services following notification of changes will constitute your acceptance of such changes. Please periodically review these Terms and check for any updates.

2. ELIGIBILITY AND CLIENT ACCOUNT

- In order to access and use the Services, you must first contact and begin a service relationship with Sarge Sites (the "Account") and choose a Service plan. You must be at least eighteen (18) years of age, or any higher minimum age in the jurisdiction where you reside, to begin an Account or access or use the Services.
- You are not eligible for an Account if (a) you are located in, under the control of, or a national or resident of any country to which the United States has embargoed goods or services, or (b) you are subject to economic or other sanctions by the United States, European Union, United Nations, or any other government or international body.
- 3. By beginning an Account, you agree to (a) provide accurate, truthful, current, and complete information; (b) maintain and promptly update your Account information upon any changes by contacting Sarge Sites directly; (c) maintain the security of your Account by reasonably protecting all communications and restricting the sharing of information regarding your account; (d) promptly notify Sarge Sites if you discover or otherwise suspect any security breaches or unauthorized access related to the Services; (e) take responsibility for all activities that occur under your Account and accept all risks of any authorized or unauthorized access to your Account; and (f) not open or begin multiple Accounts or Service plans in order to bypass any restrictions or overage charges set forth by Sarge Sites.
- 4. If there is a dispute about the ownership of an Account, we reserve the right to investigate and determine ownership of the Account based on our reasonable judgment.

3. FEES AND PAYMENT

- 1. Client shall timely pay all required fees as determined by Sarge Sites in its sole discretion (the "Fees") by a valid payment method (e.g., credit card). You acknowledge and agree that on a monthly or annual basis (a) your Account will be automatically renewed, and (b) Fees will be automatically charged to the valid payment method you provided. To avoid automatic payments and renewal, you may cancel your Account pursuant to Section 10 below.
- 2. If you fail to timely pay your Fees, Sarge Sites may terminate or suspend your Account and the Services pursuant to Section 10. Disputed charges or chargebacks associated with any Account may, at Sarge Sites' discretion, result in suspension or termination of the Services.
- 3. If you use the Services for or on behalf of your own third-party customers to design, build, or manage Client Websites, you remain fully responsible for all

- payments of Fees in connection with your Account, even if your own customers fail to make payment to you.
- 4. Fees are stated in U.S. Dollars and, except as otherwise indicated at checkout, do not include any taxes (such as value added tax, sales tax, goods and services tax, etc.), levies or duties imposed by taxing authorities. You are responsible for paying any such taxes, and you agree to indemnify and hold Sarge Sites harmless from and against any liabilities, interest, penalties, or fees assessed against Sarge Sites arising from your failure to pay any such taxes.
- 5. Sarge Sites reserves the right to change its Fees at any time, upon prior advance notice to you. If you do not agree to a Fee change, you may cancel the Services without incurring the changed Fee, but no refund will be payable from any Fees you previously paid.
- 6. If you were granted a promotional Fee or free trial, Sarge Sites will automatically renew your Account and charge your payment method at the standard (i.e., non-promotional) Fee upon expiration of the promotional or free trial period.

4. CLIENT CONSENT

- 1. Sarge Sites may enable you and End Users to post, import, upload, store, share, send, display, or otherwise transmit text, data, information, code, software, domain names, materials, designs, photos, images, video, music, logos, or any other content to or through the Services for the purpose of creating, managing, and operating your Client Website (collectively, the "Client Content").
- 2. You are fully responsible for and retain all rights to and ownership of your Client Content, including your Client Websites. Sarge Sites does not and cannot warrant or guarantee the security of Client Content. You will provide Sarge Sites with Client Content in a form requiring no processing or modification by Sarge Sites. You are also obligated to provide all notices to, and obtain and maintain any consents from, any person, including End Users, as required by applicable law or regulation in connection with Client Content.
- 3. For the sole and limited purpose of providing you the Services, you hereby grant to Sarge Sites a non-exclusive, transferable, sublicensable, worldwide, royalty-free license to access, use, copy, modify, publicly display, publicly perform, reproduce, translate, create derivative works from, and distribute Client Content, in whole or in part.
- 4. You represent, warrant, and agree that Client Content shall not (a) infringe, misappropriate, or violate any patent, copyright, trademark, trade secret, confidentiality, moral, or privacy right, or any other proprietary or intellectual property right; (b) violate or promote the violation of any law; (c) be defamatory,

- fraudulent, false, misleading, or deceptive; (d) constitute spam, phishing attempts, "chain letters", "pyramid schemes", or similar unethical marketing or advertising; (e) be pornographic, vulgar, exploitative of children, or otherwise obscene; (f) include sex/adult-themed products, services, or other material; or (g) promote violence, discrimination, bigotry, racism, hatred, harassment, or harm against any individual or group.
- 5. Sarge Sites has no obligation to monitor, validate, correct, or update Client Content in any way. Sarge Sites may, in its sole discretion, alter, remove, or refuse to display any Client Content that is in violation of these Terms without any prior notice.

5. CLIENT SUBMISSIONS

- 1. Separate and apart from Client Content, we welcome questions, comments, suggestions, and ideas about Sarge Sites and our Services ("Submissions"). If you provide a Submission, whether by email or otherwise, you agree that it is non-confidential (unless we state otherwise in writing) and shall become the sole property of Sarge Sites.
- Sarge Sites shall own exclusive rights, including all intellectual property rights, and shall be entitled to the unrestricted use and dissemination of Submissions for any purpose, commercial or otherwise. You agree that Sarge Sites is not obligated to provide acknowledgment or compensation to you in exchange for Submissions.

6. CLIENT CONDUCT AND ACCEPTABLE USE

- 1. Be decent. Do not transmit any information to or about Sarge Sites or its other Clients, End Users, employees, or representatives that is considered, in Sarge Sites' sole determination, to be demeaning, harassing, hurtful, abusive, derogatory, insulting, defamatory, false, misleading, or otherwise offensive.
- You agree to use our Services in compliance with applicable local, state, national, and international laws and regulations, including, but not limited to, United States export-control laws and applicable data privacy laws. Please review our Privacy Policy as applicable.
- 3. You are responsible for and must provide all telephone, computer, hardware, internet connections, and any other equipment and services necessary to access the Services.
- 4. You agree not to perform, attempt to perform, or encourage or assist others in performing any of the following while accessing or using the Services: (a) use,

display, mirror, or frame the Services or any individual element within the Services; (b) access or tamper with non-public areas of the Services; (c) test the vulnerability of any Sarge Sites system or breach any security or authentication measures; (d) circumvent any measure implemented by Sarge Sites or any third party to protect the Services; (f) modify, decompile, disassemble, reverse engineer, tamper with, or attempt to derive the source code of any part of the Services; (g) interrupt, damage, destroy, or limit the functionality of the Services; or (h) host, upload, or in any way transmit malware, viruses, or any other malicious code or activity ("Malicious Code").

- Clients who unintentionally or inadvertently host Malicious Code in connection with the Services shall cooperate with Sarge Sites to promptly remove the Malicious Code. If Malicious Code is determined by Sarge Sites to have been migrated unintentionally as part of a website migration, the Client shall be afforded the opportunity to promptly remove the Malicious Code.
- 2. If the Client fails to promptly remove the Malicious Code as directed by Sarge Sites, the Malicious Code shall be removed by Sarge Sites, and a \$100.00 removal fee shall be charged to Client and paid through Client's default payment method (including auto payment).
- 5. Limits of Use. You agree to cooperate with Sarge Sites in ensuring that resource utilization is accurately measured. Do not overburden the Services or place excessive burdens on any CPUs, servers, or other resources used in connection with the Services.
 - Do not use excessive bandwidth or data transfer. If your Services are unmetered, and your use of them exceeds the use of the Services by similarly situated customers, we may offer to move you to a metered plan. If you refuse to move to a metered plan, we may place restrictions on your use of the Services until your use corresponds with that of similarly situated Clients.
 - If the Service plan to which you subscribe sets out an amount of data transfer or number of visits, you agree not to exceed this amount. If you exceed this amount, and we choose not to limit your use of the Services, your data transfer or visits over the contracted amount will be billed at our then-current rate.
 - 3. If the Service plan to which you subscribe sets out an amount of disk space, you agree not to exceed this amount. If you exceed this amount, we may notify you in writing and then upgrade your subscription to a plan which includes sufficient disk space.

- 4. Our plans may allow you to send a certain amount of transactional emails per day, and you agree not to exceed the maximum amounts listed on our website. If you exceed your daily transactional email quota, we may offer to upgrade your plan, or use a third-party provider to send transactional emails. If you refuse to upgrade your plan or use a third-party provider, we may refuse to deliver emails on your behalf.
- 5. Do not use or provide open proxies or Internet Relay Chat. Additionally, you may not use the Services for video streaming.

7. SARGE SITES' PROPERTY

- 1. The Services are the property of Sarge Sites and not the Client. Without limiting the generality of the foregoing, all rights, title, and interest in and to the Services, including any and all servers, artwork, graphics, images, website templates and widgets, literary work, source and object code, computer code (including html), applications, audio, music, video and other media, designs, animations, interfaces, documentation, derivatives and versions thereof, the look, feel, and arrangement of the Services, methods, products, algorithms, data, interactive features and objects, advertising and acquisition tools and methods, inventions, trade secrets, logos, domains, customized URLs, trademarks, service marks, trade names and other proprietary identifiers, whether or not registered and/or capable of being registered, and any derivations thereof are owned by and/or licensed to Sarge Sites.
- 2. Subject to your compliance with these Terms, you are granted a limited, non-exclusive, non-transferable, non-sublicensable, fully revocable license to access and use the Services for the sole purpose of creating, managing, and operating your Client Website. No licenses or rights are granted to you by implication or otherwise under any intellectual property rights owned or controlled by Sarge Sites or its licensors, except for the licenses and rights expressly granted in this Section 7.2.
- 3. We may, in our discretion and without liability to you, with or without prior notice and at any time, modify or discontinue, temporarily or permanently, any portion of our Services.

8. COPYRIGHT AND INFRINGER POLICY

- 1. In accordance with the Digital Millennium Copyright Act ("DMCA") and other applicable law, Sarge Sites has adopted a policy of terminating, in appropriate circumstances and in Sarge Sites' sole discretion, users who are deemed to be repeat infringers of other's copyrighted property. Sarge Sites may also, in our sole discretion, limit access to the Services and/or terminate the Accounts of any Clients who we believe may infringe any intellectual property rights of others, whether or not there is any repeat infringement.
- 2. If you believe that anything on the Services infringes upon any copyright which you own or control, you may file a notification of such infringement with the Sarge Sites Copyright Agent as set forth below.

Attn: Copyright Agent Sarge Sites, LLC PO Box 973 Westerville, OH 43086 United States legal@sargesites.com

3. Please see 17 U.S.C. §512(c)(3) for the requirements of a proper notification. You should note that if you knowingly misrepresent in your notification that the material or activity is infringing, you will be liable for any damages, including costs and attorneys' fees, incurred by us or the alleged infringer as the result of our relying upon such misrepresentation in removing or disabling access to the material or activity claimed to be infringing.

9. THIRD-PARTY SERVICES

- 1. The Services may display or permit linking or other access to or use of third-party content, promotions, websites, apps, services, and resources (collectively "Third-Party Services") that are not under Sarge Sites' control. Third-Party Services are available only as a convenience to you, and we are not responsible for the products, services, or other content that are available from Third-Party Services. You acknowledge that any Third-Party Services that you use in connection with the Services are not part of the Services and are not controlled by Sarge Sites, and you take sole responsibility and assume all risk arising from your interaction with or use of any Third-Party Services.
- You also acknowledge that these Terms and the Sarge Sites Privacy Policy do
 not apply to any Third-Party Services. You are responsible for reading and
 understanding the terms and conditions and privacy policy that applies to your
 use of any Third-Party Services. Reference to any Third-Party Services by Sarge

Sites does not necessarily constitute or imply endorsement, sponsorship, or recommendation thereof by Sarge Sites.

10. TERMINATION

- 1. If you are in breach of these Terms or any other policies, terms, or agreements Sarge Sites has in place from time to time, Sarge Sites may, immediately and at our option (a) terminate your access to the Services and your Account and/or (b) suspend your access to the Services and/or your Account. In either of these instances, you are not permitted to register for, or begin, another Account or access the Services without our prior written permission.
- 2. The Services and these Terms may be terminated by either party for convenience by giving the other party fourteen (14) days prior written notice. Sarge Sites will accept termination requests by direct contact via the following means:

Attn: Termination Requests Sarge Sites, LLC PO Box 973 Westerville, OH 43086 United States support@sargesites.com

3. Upon any termination, expiration, discontinuance, or suspension of these Terms or the Services, any provision that, in order to give proper effect to its intent, should survive the termination, expiration, discontinuance, or suspension of these Terms or the Services, will survive such termination, expiration, discontinuance, or suspension of these Terms or the Services.

11. DISCLAIMER OF WARRANTIES

EXCEPT AS OTHERWISE SET FORTH IN THESE TERMS, ALL SERVICES ARE PROVIDED "AS IS" AND "AS AVAILABLE" AND SARGE SITES HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHER, INCLUDING ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE AND NON-INFRINGEMENT, AND ALL WARRANTIES ARISING FROM COURSE OF DEALING, USAGE, OR TRADE PRACTICE. WITHOUT LIMITING THE FOREGOING, SARGE SITES MAKES NO WARRANTY OF ANY KIND THAT THE SERVICES, OR ANY PRODUCTS OR RESULTS OF THE USE THEREOF, WILL MEET CLIENT'S OR ANY OTHER PERSON'S REQUIREMENTS, OPERATE WITHOUT INTERRUPTION, ACHIEVE ANY

INTENDED RESULT, BE COMPATIBLE OR WORK WITH ANY SOFTWARE, SYSTEM OR OTHER SERVICES, OR BE SECURE, ACCURATE, COMPLETE, FREE OF HARMFUL CODE, OR ERROR FREE.

12. LIMITATION OF LIABILITY

- 1. NEITHER SARGE SITES, ITS OWNERS, EMPLOYEES, OFFICERS, DIRECTORS, AGENTS, CONTRACTORS, AFFILIATES, SUPPLIERS, OR LICENSORS, NOR ANY OTHER PARTY INVOLVED IN CREATING, PRODUCING, OR DELIVERING THE SERVICES WILL BE LIABLE FOR ANY INDIRECT, INCIDENTAL, SPECIAL, EXEMPLARY, OR CONSEQUENTIAL DAMAGES, INCLUDING LOST PROFITS, LOSS OF GOODWILL, SERVICE INTERRUPTION, COMPUTER DAMAGE, SYSTEM FAILURE, OR LOSS, THEFT OR DESTRUCTION OF DATA OR CLIENT CONTENT, OR THE COST OF SUBSTITUTE SERVICES ARISING OUT OF OR IN CONNECTION WITH THESE TERMS OR FROM THE USE OF OR INABILITY TO USE THE SERVICES, WHETHER BASED ON WARRANTY, CONTRACT, TORT (INCLUDING NEGLIGENCE), OR ANY OTHER LEGAL THEORY, AND WHETHER OR NOT SARGE SITES HAS BEEN INFORMED OF THE POSSIBILITY OF SUCH DAMAGES, AND EVEN IF A LIMITED REMEDY SET FORTH HEREIN IS FOUND TO HAVE FAILED OF ITS ESSENTIAL PURPOSE.
- 2. IN NO EVENT WILL SARGE SITES' TOTAL LIABILITY ARISING OUT OF OR IN CONNECTION WITH THESE TERMS OR FROM THE USE OF OR INABILITY TO USE THE SERVICES EXCEED (A) THE AGGREGATE AMOUNT OF FEES PAID OR OWED BY YOU TO SARGE SITES DURING THE SIX (6) MONTHS IMMEDIATELY PRECEDING THE CLAIM, OR (B) ONE HUNDRED DOLLARS (\$100.00) IF YOU HAVE NOT HAD ANY PAYMENT OBLIGATIONS TO SARGE SITES, AS APPLICABLE.
- 3. THE EXCLUSIONS AND LIMITATIONS OF LIABILITY AND DAMAGES SET FORTH ABOVE ARE FUNDAMENTAL ELEMENTS OF THE BASIS OF THE BARGAIN BETWEEN SARGE SITES AND YOU.
- 4. SOME JURISDICTIONS DO NOT ALLOW THE EXCLUSION OF CERTAIN WARRANTIES OR THE LIMITATION OR EXCLUSION OF LIABILITY FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES. ACCORDINGLY, THE LIMITATIONS OF SECTIONS 11 AND 12 WILL APPLY TO YOU TO THE FULLEST EXTENT PERMITTED BY LAW.

13. INDEMNITY

- 1. You agree to defend, indemnify, and hold harmless Sarge Sites (and each of our owners, officers, directors, employees, agents, contractors, licensors, and affiliates) (collectively the "Sarge Sites Indemnitees") from and against any and all losses, costs, expenses, damages, injuries, and/or liability of any kind, including attorney's fees, that a Sarge Sites Indemnitee may incur or suffer as a result of any claims, suits, proceedings, or investigations asserted or commenced by any third party, which arise out of or are in any way connected with (a) your access or use of, or conduct in connection with, our Services; (b) Client Content, Client Websites, or Submissions; (c) your breach or alleged breach of these Terms; or (d) your violation of any law or the rights of another.
- We reserve the right, in our sole discretion, to control any action or proceeding, including selection of counsel, and determine whether we wish to settle it, and if so, on what terms, in which event you will cooperate with us in asserting any available defenses.

14. DISPUTE RESOLUTION

- 1. PLEASE READ THIS SECTION CAREFULLY BECAUSE IT REQUIRES YOU TO ARBITRATE CERTAIN DISPUTES WITH SARGE SITES AND IT LIMITS THE MANNER IN WHICH YOU CAN SEEK RELIEF.
- 2. We want to address your concerns without resorting to a formal legal case. Before filing a formal legal claim against Sarge Sites, please contact us at legal@sargesites.com. We'll try to resolve the dispute and address your concerns. If a dispute is not resolved within 15 days after submission, you or Sarge Sites may bring a formal proceeding as set forth in this Section 14.
- 3. Any dispute, controversy, or claim arising out of or relating to the Services or these Terms, or the breach thereof, shall be exclusively settled by arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules, and judgment on the award rendered by the arbitrator may be entered in any court having jurisdiction thereof; provided, however, that you and Sarge Sites are not required to arbitrate any dispute in which either party seeks equitable or injunctive relief for the alleged unlawful use of copyrights, trademarks, trade names, logos, trade secrets, patents, or other confidential information or intellectual property.
- 4. You and Sarge Sites agree that arbitration will occur exclusively in metropolitan Columbus, Ohio (i.e., the city of Columbus or its surrounding suburbs or cities), and that arbitration will be conducted confidentially by a single arbitrator.
- 5. If for any reason this agreement to arbitrate does not apply to the dispute, you and Sarge Sites agree that any judicial proceeding, including any appeal of an

arbitration award, will be brought exclusively in the federal or state courts located in the County of Franklin, State of Ohio. Both you and Sarge Sites exclusively consent to venue and personal jurisdiction in the County of Franklin, State of Ohio, and we both agree to waive our right to a jury trial. If a judicial proceeding is brought in the state courts of Ohio under this section 14.5, the parties consent and agree to the transfer of such proceeding to the Columbus Business Case Division.

- 6. The Terms and the resolution of any disputes shall be governed by and construed in accordance with the laws of the State of Ohio, USA without regard to its conflict of laws principles.
- 7. WHETHER THE DISPUTE IS HEARD IN ARBITRATION OR IN COURT, YOU WAIVE ANY RIGHT TO COMMENCE A CLASS ACTION, CLASS ARBITRATION, OR OTHER REPRESENTATIVE ACTION OR PROCEEDING.

15. CCPA CERTIFICATION

- This Section 15 applies only to the extent that (a) Sarge Sites receives and processes End User personal information for or on behalf of the Client and (b) the California Consumer Privacy Act ("CCPA") applies to such End User personal Information.
- 2. Sarge Sites certifies, understands, and agrees as follows:
 - 1. Sarge Sites is a service provider with respect to End User personal information.
 - 2. Sarge Sites shall not sell End User personal information.
 - Sarge Sites shall not retain, use, or disclose End User personal information for any purpose other than the specific purpose of performing the Services under these Terms, or as otherwise permitted under the CCPA.
- 3. Any undefined terms in this Section 15 shall have the meanings set forth in the CCPA.

16. MISCELLANEOUS

 Our Privacy Policy and other applicable documents (all located at https://sargesites.com/#legal) are incorporated herein by reference and, together with these Terms, constitute the entire agreement of the parties and supersede all prior and contemporaneous understandings between the parties regarding their collective subject matter.

- 2. You may not assign any of your rights or obligations under these Terms without prior written consent from Sarge Sites. Sarge Sites may assign any or all of its rights under these Terms, in whole or in part, without obtaining your consent or approval.
- 3. Our failure or delay in exercising any right, power, or privilege under these Terms shall not operate as a waiver thereof.
- 4. The invalidity or unenforceability of any of these Terms shall not affect the validity or enforceability of any other of these Terms, all of which shall remain in full force and effect.